

PhD (Plan C) – Advising Form

Earth and Planetary Sciences Graduate Program | University of California, Davis

Please use this form to keep track of your progress and completion of various degree requirements. You will be asked to e-mail a PDF version to the Graduate Advisor before required meetings, and it can be a good tool to share with your major advisor. See the [Earth and Planetary Sciences Ph.D. and M.S. Degree Requirements](#) for detailed description of requirements.

Student Name: _____ Advisor: _____

Quarter Started: _____ Expected Quarter Finished (+2 yrs): _____

Year 1

Fall Quarter

- Introductory Meeting (before the start of the quarter) Date completed: _____
- CEE TA training (before the start of the quarter) Date completed: _____
- Take GEL 390: Methods of Teaching Geology Date completed: _____

Winter Quarter

- Mid-Year Meeting Date completed: _____

Spring Quarter

- Prospectus Document Date completed: _____
- Prospectus Meeting Date completed: _____
 - Submit Prospectus Guidelines and Meeting Form Date completed: _____
- Student Financial Support Meeting Date completed: _____
- Student Progress Assessment Date completed: _____

Annual Goals

- Begin coursework
- Background thesis research
- Formulate research question; preliminary data collection, analysis...

Year 2

Winter Quarter

- Mid-Year Meeting Date completed: _____
- Before Qualifying Exam / Advancing to Candidacy:
 - Teaching Assistant for at least one quarter Date completed: _____
 - Form QE committee Date completed: _____
- Proposal (due 4-8 weeks before QE) Date completed: _____

Spring Quarter

- QE Application (6 weeks before exam)
 - Advisor will confirm proposal completion
- Qualifying Exam
- [Advance to Candidacy](#)
 - Form dissertation committee
- Finish coursework
- Student Financial Support Meeting
- Student Progress Assessment

Date completed: _____

Date completed: _____

Date completed: _____

Date completed: _____

Date completed: _____

Date completed: _____

Date completed: _____

Annual Goals

- Continue collecting and analyzing data

Year 3

Winter Quarter

- Mid-Year Meeting

Date completed: _____

Spring Quarter

- Annual Advisory Committee Meeting
- Student Financial Support Meeting
- Student Progress Assessment

Date completed: _____

Date completed: _____

Date completed: _____

Annual Goals

- Continue collecting and analyzing data
- Begin writing dissertation

Year 4

Winter Quarter

- Mid-Year Meeting

Date completed: _____

Spring Quarter

- Annual Advisory Committee Meeting
- Student Financial Support Meeting
- Student Progress Assessment

Date completed: _____

Date completed: _____

Date completed: _____

Annual Goals

- Finish collecting and analyzing data
- Continue writing dissertation

Year 5

Winter Quarter

- Mid-Year Meeting

Date completed: _____

Spring Quarter

- Annual Advisory Committee Meeting
- Student Progress Assessment

Date completed: _____

Date completed: _____

Annual Goals

- Finish collecting and analyzing data
- Finish writing thesis

Finishing your degree

- Finish writing (expect multiple rounds of revision)
- Submit draft of dissertation to committee (2+ weeks prior to public seminar)
- Schedule final Public Seminar and defense (2 weeks prior)
- Give final Public Seminar (2+ days before filing dissertation)
- Give defense (immediately following Public Seminar)
- Obtain Dissertation Cover Page signatures (after defense)
- Dissertation Advisor completes [PhD Final Exam Report](#) (after defense)
- [Submit dissertation](#) and required filing paperwork to Graduate Studies (2+ days before the [filing deadline](#) for the quarter)
- Department Exit Checklist (before leaving)

Date completed: _____

Date completed: _____

Date completed: _____

Date completed: _____

Date completed: _____

Date completed: _____

Date completed: _____

Date completed: _____

Date completed: _____

Courses

Course Number	Course Name	Units	Requirement	Quarter
GEL 390	Geology TA/Writing Course	2	Required	
GEL 290	Wednesday Seminar	1	Required	ALL
			Breadth #__	
			Breadth #__	
			Breadth #__	
			Depth	
			Depth	
			Depth	
			Depth	
			Depth	

Funding Record

	Quarter	GSR	TA	GPF	Fellowship	Other
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						